



RCCV/IQAC/22-23/7

Date: 01/09/2022

NOTICE

The 7<sup>th</sup> meeting of **Internal Quality Assurance Cell (IQAC)** of **RCCV Girls College** of the Academic Session 2022-23 will be held on **9 Sep, 2022 (Friday)** at **2 p.m.** in the meeting room. All the members are requested to attend.

**Agenda: -**

1. To approve the minutes of the previous meeting.
2. To discuss about the results of previous Semester
3. To discuss the Action Plan for Academic Year 2022-23.
4. To discuss about the Feedback of stakeholders.
5. To Discuss about the Preparation of Orientation Program of All courses.
6. Dissemination of Vision, Mission Pos, and Cos
7. To Discuss the status of NAAC Accreditation preparation.
8. Any other subject with permission of the Chair.

  
**IQAC Coordinator**  
IQAC Coordinator

  
**Principal**

Principal  
R. C. C. V. Girls College  
Ghaziabad (U.P.)

**Affiliated to C.C.S. University, Meerut and AKTU, Lucknow**  
**(Approved by NCTE and AICTE)**

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E-mail: rccvpgcollege10@gmail.com . rccvnaac@gmail.com Phone No: 0120-4163604



**Minutes of 7<sup>th</sup> Meeting of IQAC held on 9 Sep. 2022 (Friday) at 2 p.m. in the Meeting Room**

The formal meeting started on a welcome note by IQAC Coordinator. The Chairperson requested all the members for open house discussion on various Agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:-

**1. To approve the minutes of the previous meeting and action report**

Members unanimously approved minutes of the previous meetings along with action taken report.

**2. To discuss about the Results of previous Semester:**

Members went through the results presented by HOD's department wise. Members have expressed that the results have improved comparing to the previous semester. Further members have expressed that results are still need to be improved.

**3. To discuss the Action Plan for Academic Year 2022-23.**

Admission policy and necessary ground work was discussed with all the HOD's and Administrative Officer regarding admissions for academic year 2022-2023. It was planned to distribute pamphlets / brochures to the students at B.Ed. and M.Ed. Entrance examination centers and to send the staff members to the different colleges and to counsel the students about the scope and opportunities of Various Programs. The Chairperson advised to organize more value added courses FDPs, workshops, Seminars for the development of students and teachers for upcoming session.

**4. To discuss about the Feedback of stakeholders.**

Chairperson asked the HOD's to collect feedback from students, parents, alumni and employers and results of analysis of feedbacks will be discussed in the next meeting.

**5. To Discuss about the Preparation of Orientation Program of All courses:**

It was discussed in the meeting to organize Orientation Program and submit the detailed Program Schedule.

**6. Dissemination of Vision, Mission Pos, and Cos**

Department heads are requested to ensure that the students should know about the Vision, Mission Programme outcomes and Course outcomes.



# Ram Chameli Chadha Vishvas Girls College Ghaziabad

AISHE CODE : C-28591

7. **Discussion about the NAAC Accreditation:** IQAC suggested to all HODs to prepare a plan of action for NAAC SSR on all the individual criteria.

Meeting ended with vote of thanks to the Chair.

**IQAC Coordinator**

IQAC Coordinator

**Principal**

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# Ram Chameli Chadha Vishvas Girls College Ghaziabad

AISHE CODE : C-28591

## Attendance Sheet

7<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) - (2022-23)

Dated: 09 Sep 2022 (2:00 p.m.)

Academic Session-2022-23

Chairperson		Signature
1.	Dr. Neetu Chawla Principal, RCCVGC	
<b>Members from the Management</b>		
2.	Mr Krishna Vir Singh Sirohi President, RCCVGC Society	
3.	Dr Geeta Malhotra Secretary, RCCVGC Society	
<b>IQAC Coordinator</b>		
4.	Dr. Sangeeta Solanki Associate Professor	
<b>Nominee from local Society, Students &amp; Alumni</b>		
5.	Dr. Indrani Associate Professor, VMLG College, Gzb	
6.	Ms. Parul Tyagi Alumni Representative (B.Ed.)	
7.	Shruti tyagi BCA Student Student Representative	
<b>Nominee from Industry &amp; Stake Holders</b>		
8.	Mr. Neeraj Sharma CMA Ghaziabad Industry Representative	
9.	Mr Amit Tyagi Parent Representative	
<b>Teacher Representative</b>		
10.	Dr Namita Sharma HOD, Associate Prof., Teacher Education	
11.	Dr Jyoti HOD, Maths	
12.	Dr Veena Dalania HOD, Teacher Education	
13.	Dr. Seema Aggarwal Coordinator, RCCVGC	
<b>Administrative Officers</b>		
14.	Ms. Shashi Khanna Registrar	
15.	Ms Geetanjali Khurana Campus Coordinator	
16.	Mr Deepak Supervisor	
17.	Mr R.K. Srivastav Accounts Officer	

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**ACTION TAKEN REPORT**

**For the meeting held on 9 Sep. 2022 at 02:00PM**

1. The minutes were confirmed.
2. HODs informed that the feedbacks were taken in the meetings with parents, alumni and employers.
3. The orientation program of each department was organized smoothly and the classes have started. The reports of the same are timely uploaded on website.
4. In orientation programme , Students were informed about Vision, Mission , Programme outcomes and Course outcomes .
5. All the departments have started working as per the NAAC Guidelines.

**IQAC Coordinator**

**Principal**

Principal  
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# Ram Chameli Chadha Vishvas Girls College Ghaziabad

AISHE CODE : C-28591

RCCV/IQAC/22-23/8

Date: 27/01/2023

## NOTICE

The 8<sup>th</sup> meeting of the session 2022-23 of **Internal Quality Assurance Cell (IQAC)** of **RCCV girls College**, Ghaziabad will be held on **3 Feb. 2023 (Friday)** at **2 p.m.** in the meeting room. All the members are requested to attend.

### **Agenda: -**

1. To approve the minutes of the previous meeting and action taken report.
2. Engagement of teachers and students in MOOCs courses
3. To discuss the status of NAAC Accreditation preparation and reallocation of NAAC responsibilities of departments
4. Updates on website
5. To Upgrade the Library
6. Planning of skill development activities
7. To establish Research & Development center
8. Any other subject with permission of the Chair.

**IQAC Coordinator**

IQAC Coordinator

**Principal**

Principal  
R. C. C. V. Girls College  
Ghaziabad (U.P.)

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**Minutes of 8<sup>th</sup> Meeting of IQAC held on 3<sup>rd</sup> Feb. 2023 (Friday) at 2 p.m. in the Meeting room**

The formal meeting started on a welcome note by IQAC Coordinator. The Chairperson requested all the members for open house discussion on various Agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:-

**1. To approve the minutes of the previous meeting and action taken report** Members unanimously approved minutes of the previous meetings along with action taken report.

**2. Engagement of teachers and students in MOOCs courses:** IQAC chairperson advised to motivate the enrollment of teachers and students in MOOCs courses to enhance their academic quality.

**3. To discuss the status of NAAC Accreditation preparation and reallocation of NAAC responsibilities of departments :** All the HOD's and the IQAC representatives in each department briefed about the actions taken place as per the Action Plan chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement. The institutional responsibilities has been allotted to different committee members and given the time period for the completion of their task with in time as college was going filling SSR for NAAC.

**4. To update website:**

It was advised to website committee to update website considering recent happening in the institute.

**5. To Upgrade the Library:**

IQAC advised to enrich library resources program wise and facilities / services to maintain properly. It was suggested to subscribe e- resources for updation of library.

**6. Planning of skill development activities:**

The chairperson advised to plan and organize various Skill Development activities under the guidelines of NEP 2020 by all the departments and to share the schedule of the same.

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## 7. To establish research & Development center:

To promote & encourage the research & Development activities, it was advised in the meeting to develop the college as a research center and to start the process for the same.

Meeting ended with vote of thanks to the Chair.

  
IQAC Coordinator

IQAC Coordinator

  
Principal

Principal  
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Attendance Sheet  
8<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) - (2022-23)  
Dated: 3 Feb 2023 (2:00 p.m.)

Chairperson			
1.	Dr. Neetu Chawla	Principal, RCCVGC	
Members from the Management			
2.	Mr Krishna Vir Singh Sirohi	President, RCCVGC Society	
3.	Dr Geeta Malhotra	Secretary, RCCVGC Society	
IQAC Coordinator			
4.	Dr. Sangeeta Solanki	Associate Professor	
Nominee from local Society, Students & Alumni			
5.	Dr. Indrani	Associate Professor, VMLG College, Gzb	
	Ms. Parul Tyagi	Alumni Representative (B.Ed.)	
6.	Shruti Tyagi BCA student	Student Representative	
Nominee from Industry & Stake Holders			
8.	Mr. Neeraj Sharma CMA Ghaziabad	Industry Representative	
9.	Mr Amit Tyagi	Parent Representative	
Teacher Representative			
10.	Dr Namita Sharma	HOD, Associate Prof., Teacher Education	
11.	Dr Jyoti	HOD, Maths	
12.	Dr Veena Dalaria	HOD, Teacher Education	
13.	Dr. Seema Aggarwal	Coordinator, RCCVGC	
Administrative Officers			
14.	Ms. Shashi Khanna	Registrar	
15.	Ms Geetanjali Khurana	Campus Coordinator	
16.	Mr Deepak	Supervisor	
17.	Mr R.K. Srivastav	Accounts Officer	

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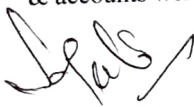
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**ACTION TAKEN REPORT**

**For the meeting held on 3 Feb. 2023 at 02:00PM**

1. To approve the minutes of the previous meeting.
2. Many students and teachers enrolled and completed various MOOCs courses.
3. The library was upgraded with the purchase of new books and journals and Subscribed annual membership of N List resources and DEL NET.
4. Website was updated considering recent happening in the institute.
5. College provided opportunities to students to attend various value added programs and skill development programs.
6. The process of establishing college as a research center was started and one professor was approved as a research guide for upcoming session.
7. The NAAC team has apprised to IQAC Coordinator about the progress of NAAC work i.e. Criteria 1 & 2 were almost completed and Documents from Library, admin & accounts were being prepared which were required for Criteria 3 & 4 and 5.

  
**IQAC Coordinator**

IQAC.Coordinator

  
**Principal**

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